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# **Nebraska State Business Education Association Awards**

**OUTSTANDING CONTRIBUTIONS TO BUSINESS EDUCATION**

**BY A BUSINESS TEACHER**

The NSBEA Outstanding Contributions to Business Education by a Business Teacher Awards recognize business teachers who have provided significant contributions to business education in Nebraska. The recipients will be determined by the Awards Committee and honored during the Nebraska Career Education Conference in June.

**Award Categories:**

|  |
| --- |
| Outstanding Contributions to Business Education by a Middle School Teacher |
| Outstanding Contributions to Business Education by a Secondary Teacher |
| Outstanding Contributions to Business Education by a Post-Secondary Teacher |
| Outstanding Contributions to Business Education by a College/University Teacher |

**NOMINATION GUIDELINES**

* Nominations may be made by any NSBEA member or the Executive Board.
* Nominees must have 5+ years of experience in the field of business education.
* Nominees must be members of NSBEA.
* Nominations remain on file for two additional years. Nominees may update their files annually.
* All nomination materials must be postmarked by the **deadline listed on the NSBEA website**.
* Email all nomination forms and supplemental documentation to [nebrsbea@gmail.com](mailto:nebrsbea@gmail.com) with the subject **NSBEA Award Nomination** or [submit online](https://nsbea.org/submit-award/).

**NOMINATION REQUIREMENTS**

Each nomination must include the following items and information. Only required supporting documentation should be included. Please do not submit photographs, scrapbook-style materials, or bulky exhibits. Any extraneous items will be removed and discarded.

**Nomination Form Page 2**

Contains basic contact information for the nominator and nominee.

**Biographical Data of the Nominee Page 3**

Includes the professional activities of the nominee.

**Nomination Criteria Page 4**

Includes responses to identify criteria which support the candidate's qualifications for this award.

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**NOMINATION FORM**

Please select one category for your nomination:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Middle School Teacher |  | Secondary Teacher |  | Post-Secondary Teacher |  | College/University Teacher |

|  |
| --- |
| **NOMINATOR INFORMATION** |

|  |  |  |  |
| --- | --- | --- | --- |
| Full Name: |  | Date: |  |

|  |  |
| --- | --- |
| Home Address: |  |
|  | Street Address |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |
|  | City |  | State |  | Zip Code |

|  |  |  |  |
| --- | --- | --- | --- |
| School/Organization: |  | Present Position: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Work Phone: |  | Home Phone: |  |

|  |  |
| --- | --- |
| Email Address: |  |

|  |
| --- |
| **NOMINEE INFORMATION** |

|  |  |  |  |
| --- | --- | --- | --- |
| Full Name: |  | Date: |  |

|  |  |
| --- | --- |
| Home Address: |  |
|  | Street Address |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |
|  | City |  | State |  | Zip Code |

|  |  |  |  |
| --- | --- | --- | --- |
| School: |  | Present Position: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| School Phone: |  | Home Phone: |  |

|  |  |
| --- | --- |
| Email Address: |  |

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**BIOGRAPHICAL DATA OF NOMINEE**

List most recent activities first. A resume/CV can be submitted instead of this form if it documents the same information requested below.

**DEGREES**

*List each degree, including major and institution.*

**ADMINISTRATIVE OR SUPERVISORY EXPERIENCE**

*Provide years of experience related to business education, administration, or supervision.*

**PROFESSIONAL MEMBERSHIPS**

*List all relevant professional associations.*

**HONORS AND AWARDS**

*List honors, recognitions, or awards the nominee has received.*

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**NOMINATION CRITERIA**

Identify criteria which support the candidate's qualifications for this award. These materials should clearly describe and, when appropriate, document the nominee’s qualifications for the award. A **maximum** of 10 pages may be submitted, which include responses to the five categories below and letters of support. All submissions must be on standard 8.5" x 11" page or letterhead.

**NOMINATION CRITERIA CATEGORIES**

|  |  |
| --- | --- |
| Category | Weight |
| **Contributions to business education through teaching**  Include information about classroom teaching performance, classroom management, years of experience, and subject areas taught; and give evidence of effectiveness. Supporting documentation from students, administrators, and/or professional colleagues is essential to these criteria. | 60 points |
| **Participation and offices held in local, state, regional, and national professional associations**  Also include special activities that resulted in needed changes or improvements in the profession. Describe the impact of such activities. | 10 points |
| **Contributions to business education through major articles, publications, and research**  **activities**  Describe the significance of such activities of the profession. List – do not include copies of – articles, monographs, books, etc., published by the nominee. | 10 points |
| **Contributions to business education through religious, civic, government, cultural and private business organizations** | 10 points |
| **Involvement in other activities such as administrative responsibilities and working with student organizations** | 10 points |