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# **Nebraska State Business Education Association Awards**

**ROOKIE OF THE YEAR TEACHER**

The NSBEA Rookie of the Year Teacher Award recognizes early career business teachers who have shown exceptional promise, dedication, and enthusiasm in the classroom. The recipients will be determined by the Awards Committee and honored during the Nebraska Career Education Conference in June.

**NOMINATION GUIDELINES**

* Nominations may be made by any NSBEA member or the Executive Board.
* Nominees must have three or fewer years of experience in the field of business education.
* Nominees must be members of NSBEA.
* Nominations remain on file for two additional years. Nominees may update their files annually.
* All nomination materials must be postmarked by the **deadline listed on the NSBEA website**.
* Email all nomination forms and supplemental documentation to [nebrsbea@gmail.com](mailto:nebrsbea@gmail.com) with the subject **NSBEA Award Nomination** or [submit online](https://nsbea.org/submit-award/).

**NOMINATION REQUIREMENTS**

Each nomination must include the following items and information. Only required supporting documentation should be included. Please do not submit photographs, scrapbook-style materials, or bulky exhibits. Any extraneous items will be removed and discarded.

**Nomination Form Page 2**

Contains basic contact information for the nominator and nominee.

**Biographical Data of the Nominee Page 3**

Includes the professional activities of the nominee.

**Letters of Recommendation Page 3**

Include two letters of recommendation from administrators and/or colleagues.

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**ROOKIE OF THE YEAR TEACHER**

**NOMINATION FORM**

|  |
| --- |
| **NOMINATOR INFORMATION** |

|  |  |  |  |
| --- | --- | --- | --- |
| Full Name: |  | Date: |  |

|  |  |
| --- | --- |
| Home Address: |  |
|  | Street Address |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |
|  | City |  | State |  | Zip Code |

|  |  |  |  |
| --- | --- | --- | --- |
| School/Organization: |  | Present Position: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Work Phone: |  | Home Phone: |  |

|  |  |
| --- | --- |
| Email Address: |  |

|  |
| --- |
| **NOMINEE INFORMATION** |

|  |  |  |  |
| --- | --- | --- | --- |
| Full Name: |  | Date: |  |

|  |  |
| --- | --- |
| Home Address: |  |
|  | Street Address |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |
|  | City |  | State |  | Zip Code |

|  |  |  |  |
| --- | --- | --- | --- |
| School: |  | Present Position: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| School Phone: |  | Home Phone: |  |

|  |  |
| --- | --- |
| Email Address: |  |

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**BIOGRAPHICAL DATA OF NOMINEE**

To be filled out by nominee. All submissions must be on standard 8.5" x 11" page or letterhead.

1. **Teaching Experience and Contributions to Business Education***What subjects have you taught, and how have your teaching experiences contributed to the advancement of business education in your school or district?*
2. **Professional Involvement and Leadership***Which professional organizations have you participated in? What offices or leadership roles have you held within these organizations?*
3. **Impact on Business Education in Your School***In what ways have your efforts improved the quality of business education students receive at your school?*
4. **Community and Organizational Contributions***How have you supported business education through involvement in religious, civic, cultural, or other non-school organizations?*
5. **Student Program Involvement and Supervision**Describe your involvement in supervising or mentoring students through co-curricular or extracurricular programs such as FBLA, DECA, coaching, etc.

**LETTERS OF RECOMMENDATION**

List the names and titles of the two administrators or colleagues from whom you have included letters of recommendation.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Full Name: |  |  | Full Name: |  |
|  |  |  |  |  |
| Title: |  |  | Title: |  |